

A BRIGHTER
OPPORTUNITY
FOR YOUR
TOMORROW

VACANCIES

Namdeb's alluvial mining operations offer unique challenges for professionals who wish to be part of an of a world-class operation. With established open-cast, coastal and dredge mining operations as well as a variety of new technology-driven projects, Namdeb offers developmental opportunities unmatched at most other mining operations. We are thus challenging individuals who can think outside the box to join our dynamic team in contributing towards the development and implementation of new generation mining technology.

Applications are invited for the following position :

SENIOR HUMAN RESOURCES OFFICER (OD) – C4

Closing Date: 07 February 2023

The Challenge

To provide an effective organizational development and job evaluation support service to user departments that effectively contributes to achieving the company's strategic objectives.

The Ideal Applicant

- Behavior science degree/ Diploma or equivalent recognized HR qualification.
- Major subjects; Human Science / Management Business subjects
- Three (3) years, practical experience in organizational, training and development environment
- Demonstrable competence using advanced Microsoft office with a key focus on Excel, PowerPoint and Word.
- Understanding SAP HR Modules will be considered as added advantage
- Administration of Vienna Dover and other Psychometric Assessments will be a key added advantage
- Code 8 Drivers license
- **External candidates will be offered on a 2-year Fixed Term Contract (FTC) basis.**

Key Areas of Responsibility

- Facilitation skills training
- On-the-job coaching, in accordance with Development Matrix
- Job evaluation system
- Facilitation techniques
- Organizational Developmental Intervention Projects

Job Specific competencies include

- Results orientated with collaborative skills
- Good analytical ability
- Good Communication Skills
- Good judgment and decision-making skills
- Able to build and maintain good working relationships with various stakeholders
- Knowledge of Namdeb mining methods and strategies

Comprehensive packages are negotiable and preference will be given to applicants from designated groups in terms of the Namibian Affirmative Action Act. Interested candidates should forward curriculum vitae with supporting documents to hr.recruitment@namdeb.com