

A BRIGHTER
OPPORTUNITY
FOR YOUR
TOMORROW

VACANCIES

Namdeb's alluvial mining operations offer unique challenges for professionals who wish to be part of an of a world-class operation. With established open-cast, coastal and dredge mining operations as well as a variety of new technology-driven projects, Namdeb offers developmental opportunities unmatched at most other mining operations. We are thus challenging individuals who can think outside the box to join our dynamic team in contributing towards the development and implementation of new generation mining technology.

Applications are invited for the following position :

□ ACCOUNTS TECHNICIAN (PAYROLL) SERVICES (C2)

Closing Date: 31 January 2023

The Challenge:

To control, supervise and provide the technical expertise needed in the administration of payroll, and to address enquiries from internal and external clients.

The Ideal Applicant:

- Grade 12 (20 points over 5 subjects including an E-symbol) or Equivalent National Senior Certificate.
- Degree in Finance and Accounting or equivalent qualification majoring in the following subjects:
- Accounting
- Mathematics/ Statistics
- Taxation
- Code 08 driver's license
- Computer literate in Ms Office, Advance Excel skills and SAP HR Modules
- Three years general accounting experience in a payroll or similar environment of which at least 1 year should be at a supervisory level.

Job Specific Competencies include:

- Applicant should be Results Orientated
- Display excellent Communication skills;
- Display sound knowledge of the technical and professional accounting processes
- Thorough knowledge of accounting principles
- High level of speed and accuracy
- Integrity
- Applicants will be required to undergo assessments

Comprehensive packages are negotiable and preference will be given to applicants from designated groups in terms of the Namibian Affirmative Action Act. Interested candidates should forward curriculum vitae with supporting documents to hr.recruitment@namdeb.com